



Cheryl Cran

## Technical Rider in Person and Virtual Keynotes/Presentations Cheryl Cran

| In Person Events   | Virtual Events   |
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| <p>Cheryl brings her presentation loaded on her MacBook Pro with built in HDMI adaptor<br/>           She does not provide slides in advance due to proprietary content and distribution rights of the music/videos she uses<br/>           Her slides are created in 16:9 aspect ratio (please advise if screens are 4:3 aspect ratio)<br/>           Her presentations include video, music and live polling which means she needs WIFI, audio/sound<br/>           Cheryl brings a backup of her slides in PDF format<br/>           She prefers her MacBook laptop to be with the AV team (either back of room or behind stage)<br/>           Please provide:</p> <ul style="list-style-type: none"> <li>• Over the ear microphone preferably a Countryman for right ear (Cheryl also has her own that she brings as back up)</li> <li>• Cheryl brings her own remote slide advancer</li> </ul> <p>Cheryl requires an AV check to test her presentation either the night before the event or one hour prior to the event start<br/> <b>Staging:</b> Her preference is no podium and no chairs or other items on stage for her presentation<br/>           If a podium is required, please have set either to the far left or far right side of stage- not in center.<br/> <b>Recording:</b> Video recording is permitted with a signed waiver indicating that the recording will be for internal use only and only available on internal password protected site for a maximum of 30 days.<br/>           Cheryl's office requests a copy of the video made available.<br/>           Photographs: Cheryl requests that photos of her be provided post event.</p> | <p>Cheryl delivers her virtual keynotes/presentations in a professional studio with a videographer onsite.<br/>           The studio has professional lighting, separate video camera for streaming and a wired microphone for optimal sound quality.<br/>           The set-up is in front of a green screen where Cheryl's slides are shown behind her, and her image is made full screen or part screen throughout the presentation.<br/>           Her virtual presentations include polling and chat, and the polling shows up real time behind her when she presents.<br/>           She uses her MacBook pro to deliver her slides<br/>           Please provide:</p> <ul style="list-style-type: none"> <li>• Platform AV test link to do a pre event test</li> <li>• Platform presentation link for the day of the event</li> </ul> <p>Cheryl arrives 30 to 60 minutes ahead of the scheduled virtual presentation to do a quick run through of the presentation and to test the polling.<br/> <b>Virtual Staging:</b> Please have a moderator/host for the event to introduce and to help with Q and A.<br/>           Please ensure you 'spotlight' Cheryl during her session.<br/> <b>Recording:</b> Recording is permitted with a signed waiver indicating that the recording will be for internal use only and only available on internal password protected site for a maximum of 30 days.<br/>           Cheryl's office requests a copy of the video made available.<br/>           Photographs: Cheryl requests that photos of her be provided post event.</p> |